

**REGULAR MEETING OF THE GOVERNING BOARD  
TRACY LEARNING CENTER**

**DATE:** Monday – October 14, 2019

**PLACE:** Tracy Learning Center  
51 E. Beverly Place Tracy, CA 95376 – Room M-109

**TIME:** 5:00PM

**Minutes**

1. **Call to Order:** 6:00PM

2. **Roll Call- Establish Quorum**

Board: Mike Souza, Kim Kerr, Tracy Williams, Linda Wilcox, Kerry Johnson, Tim Murray, Jeff Bordes (absent), Amber Herrera, Juliana Lanier  
Staff: Virginia Stewart, Michael Gomar

3. **Closed Session:** Reporting out on closed session:

**3.1.** Public Employee Performance Evaluation (Gov. Code section 54957(b)(1).)  
Title: Executive Director

5:00 PM – 5:45 PM Telephone phone with attorney to discuss policy, rubric and timelines for evaluating the Executive Director. The results of the discussion will be presented in the December meeting.

3. **Approve Minutes of the September 9, 2019 meeting**

[\*\*Attachment 1\*\*](#)

**3.1. Action:** LW Motion: KK Second: Vote: 8 Yes: 0 No: 1 Absent:    Abstain

Minutes are public information and available for review in the Financial Director's office during regular school hours.

4. **Hearing of Delegations:** Anyone wishing to address the board on a non-agenda item may be heard at this time. Presentations are not to exceed five minutes. A speaker's card must be filled out in advance and given to the board President.

5. **Directors Report**

Preliminary audit results –

- Mrs. Stewart shared the meeting with the auditor: preschool is not a line for the audit. The auditor feels enough non-ADA funds have been accumulated over the five years of preschool to cover the deficit with preschool over those years.
- There is a mistake in P2 month five, that needs correction, but it is right for the end of the year, so it is a wash.
- The settlement with the issue dated back to 2014 has been settled and the auditor will decide which year to record the amount.

Action Plan Implementation for Primary

Mrs. Stroup and Mrs. Estes attended the meeting and reported on the results of actions they are taking with the 2019-20 action plan. They reported their estimated results of last year's test scores and the results of positive reinforcement with the students as well as adding new parents to their School Improvement Committee.

Human Resource Hiring Update –

Carolyn Woods reported that all hiring is completed and all are cleared for credentials needed.

District Visit Review Part 1 – Credentialing, preliminary audit

Carolyn reported that the district report was satisfactory this year and that pleased her. The report was part of the packet for the Board.

[Attachment 2](#)

6. **Consent Items**

Actions proposed for consent are consistent with approved charter practices and are deemed routine in nature. Board members receive agenda background in advance of scheduled meetings and are prepared to vote with knowledge on the consent items.

**6.1 Recognition of donations up to date**

[Attachment 3](#)

**6.2 Review of Financials for August 2019**

[Attachment 4](#)

**Action:**   KJ   **Motion:**   KK   **Second:**            **Vote:**   8   **Yes:**   0   **No:**   1   **Absent:**      **Abstain**

**7. Action Items**

**7.1 Removal of two signatures and addition of one signature to the Bank of America Checking Account**

It is recommended that Maria Vargas and Connie Linarez names be removed from the checking account and that Barbara Ramirez, who has been named Director of Finance be added as the second signature for checks.

**Action:**   KJ   Motion:   KK   Second: Vote:   8   Yes:   0   No:   1   Absent:    Abstain

**7.2 Approval of the submission for the local priority indicators regarding Primary, Discovery and Millennium for California Dashboard Information**

Carolyn and Virginia will share this information with the Board by visiting the dash board website since it was submitted and cannot be copied to share with the board on paper. Carolyn and Virginia took the Board to the website and shared with them the statements and ratings they gave the schools on each of the priority areas. One board member noted that we seemed to be scoring above a three in all areas.

**Action:**   LW   Motion:   TW   Second: Vote:   8   Yes:   0   No:   1   Absent:    Abstain

**8. Board Reports:** An opportunity for board members to discuss items of importance or interest regarding the Charter.

MHS will like to thank the board members who participated in the judging the homecoming floats.

Kim Kerr noted that the floats were amazing and she shared the brochures the different float sponsors created.

The three board members who were appointed to review pre-school will meet on October 16, 2019 at 4:30pm in the conference room.

Board members asked Michael to invite them to the DARE ceremony. Several noted they would like to attend.

**9. Board Meeting Calendar**

- October 14, 2019 (Primary Highlights)
- November 2019 – (No Meeting)
- December 9, 2019 (Discovery Highlights)
- January 13, 2020 – (Counselor Report MHS/DCS)
- February 10, 2020 – (Athletics and Activities)
- March 9, 2020 – (Staffing needs)
- April 2020 – (No Meeting)
- May 11, 2020 – (LCAP & Budgets)

June 8, 2019 – (Graduate Report and Reflections)

**10. Upcoming Events**

Haunted High (in school gym): Friday October 18, 2019 (4:00PM-10PM)

Fall Semester Nest Reward Day: Friday November 22, 2019

Winter Spirit Week: Monday December 2, 2019 –Friday December 6, 2019

Winter Sports Rally: Friday December 6, 2019 at 10:00AM

MHS Graduation Date: Friday May 22, 2020 (at Holy Family Center)

**11. Adjourn: 6:44PM**

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Mike Souza, President

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Date