

**REGULAR MEETING OF THE GOVERNING BOARD
TRACY LEARNING CENTER**

DATE: Monday – January 14, 2019

PLACE: Tracy Learning Center
51 E. Beverly Place – **Room P-8**

TIME: 6:00 PM Open Session

Minutes

1. **Call to Order: 6:02PM**

2. **Roll Call- Establish Quorum**

Board: Mike Souza, Kim Kerr, Tracy Williams (absent), Linda Wilcox, Kerry Johnson (absent), Tim Murray, Jeff Bordes (absent), Amber Herrera, Juliana Lanier
Staff: Virginia Stewart, Michael Gomar

3. **Approve minutes of the December 10, 2018 meeting**

[Attachment 1](#)

3.1. Action: LW Motion: TM Second: Vote: 6 Yes: 0 No: 3 Absent: Abstain
Minutes are public information and available for review in the Financial Director's office during regular school hours.

4. **Hearing of Delegations:** Anyone wishing to address the board on a non-agenda item may be heard at this time. Presentations are not to exceed five minutes. A speaker's card must be filled out in advance and given to the board President.

5. **Directors Report**

High School move – The move went well. Mr. Hepner had a good crew. The custodians cleaned IGCG and returned it cleaner than before.

School accountability report cards – Draft is completed and it will be professionally published.

Pre-school - The pre-school is doing well, enrollment is 10 students under, and the debt has gone down. It was as high as \$600,000 and is now under half. This was due to staffing changes, tuition increases and enrollment.

Charter renewal conditions – The charters were renewed, but the conditions are still being worked on for final agreement.

Facility Use Agreement - Mrs. Stewart would like to read the facility use agreement, to be sure now that the buildings are complete to see if it is still relatable.

Memorandum of Understanding – MOU expires in June. Our attorney suggested having them look at it first.

6. Consent Item

Actions proposed for consent are consistent with approved charter practices and are deemed routine in nature. Board members receive agenda background in advance of scheduled meetings and are prepared to vote with knowledge on the consent items.

6.1 Recognition of donations up to date

[Attachment 3](#)

6.2 Review of Financials for November 2018

[Attachment 4](#)

Action: LW **Motion:** KK **Second:** Vote: 6 **Yes:** 0 **No:** 3 **Absent:** **Abstain**

7. Action Items

7.1 Acceptance of the 2017-18 financial audit

[Attachment 5](#)

Action: LW **Motion:** KK **Second:** Vote: 6 **Yes:** 0 **No:** 3 **Absent:**

Comments were made that is was a very good audit.

8. Board Reports: An opportunity for board members to discuss items of importance or interest regarding the Charter.

M Souza asked who was working on Mrs. Stewart’s contract with him. Michael will check the minutes. He asked for a salary guide. Mrs. Stewart said that Carolyn would send one. He asked for a copy of the previous review given to Mrs. Stewart.

9. Board Meeting Calendar

February 11, 2019

March 11, 2019

April 2019 – No Meeting

May 13, 2019

10. Upcoming Events

District Visit - March 19, 2019 (changed to March 19)

Parent conferences for K-8 / March 11-15, 2019

Crab feed - February 2, 2019

Martin Luther King’s Day-January 21, 2018 - No School

8th Annual TLC’s Got Talent Show – Wednesday February 20, 2019 @ 6:30pm (Grand Theatre for the Arts)

11. Adjourn: 6:32pm

Mike Souza, President

Date